



Cherrybrook Technology High School Parents and Citizens Association

AGM MEETING MINUTES

Tuesday 22nd March 2022 7:30pm.

Welcome:

Ron welcomed everyone and started the meeting.

Attendance:

As per attendance sheet

Apologies

Esha, Sarah, Aftab,

Adoption of previous minutes proposed by:

Daniel and Michelle

Business Arising from Previous Minutes:

None

President's report:

- Ongoing challenges – school shut down due to another outbreak involving teachers, students and volunteers affected.
- Challenging situations for students and parents
- Despite delivering outstanding results and accomplishments
- 4th onsite meetings and 3 online meetings to run the business as usual.
- Piazza cover completion was a great success
- Great shout out to canteen operators and Volunteers to accept the challenges and run smoothly.
- Thank you to all parents for their contribution and involvement by providing continuous support.
- 30 years celebrations for the school and 100th year celebration for the P& C Federation.

Alumni report:

- Continuous activity on the profile
- Trialling new scheduler for combining the profiles – cost involved - \$20-30 per month.
- Gary was contacted by foundation principal who follows it and she was keen to find out if there will be any acknowledgment for 30 years,

Treasurer's report

- Accounts audited and reports provided
- Budget discussion and approval sorted
- Cautious with budgets for this year due to decrease in sale due to outbreak.
- Extra funds allocated for bus bay and piazza cover
- Low on main account.
- Canteen made a profit of 28K last year and money rolled back in general P&C
- Ground funds in surplus which will be used for school grounds upgrades and maintenance. \
- No one objected on the nominating the current auditors and accounts controller for current year.



Balance Sheet

CTHS P&C Association - Canteen
28-44 Purchase Road, Cherrybrook NSW 2126, Australia

Accrual mode
28 Feb 2022
ABN: 88141673059
Generated 13 Mar 2022

		Total
Asset		
Banking		
1-1110	Bank Account Transactional Account	2,589.32
1-1130	Cash Float	300.00
1-1160	Westpac term Deposit	106,846.47
1-1170	P & C Canteen Transactional account	159,166.92
1-1180	Long Service Leave Accrual	14,433.96
1-1190	P& C Assoc Grounds Maintenance	97,541.82
Total Banking		380,878.49
Current Assets		
1-1320	Year End Inventory Value	4,003.27
Total Current Assets		4,003.27
Fixed Assets		
1310	Canteen Equipment	9,514.58
Total Fixed Assets		9,514.58
1-1131	VR Mastercard prepay	300.00
1-1132	CP Mastercard prepay	300.00
Total Asset		394,996.34

P&C representation:

- Education Minister/ department has introduced new policies e.g. behavior policy which is under scrutiny by Men and is under review with principal reviews and P&C association.
- Great push on close off some policies with in the education department.

Signatures on accounts:

- Remove current signatories – Tim Spensor, Michelle Commens and Helen Wrench from the accounts.
- Tim and Helen remove as administrators on Bank accounts
- Add Ron Harrop, Sarika Lumba and Vidit Shankar as administrators on all bank accounts

Correspondence in/out:

None.

General Business:

Questions arised:-

- Advice on masks – Principal rights on enforcing masks within school – Principal supports the idea but cannot enforced against the department and health advice.
- Rescheduling the Year 11 camp - no because the venue booked out for the remaining year.

Correspondence in/out:

Next meeting: Tuesday 3rd May 2022.