## Install printers – Windows

• Go to <a href="http://8592fr9006sf002:9163/client-setup/windows.html">http://8592fr9006sf002:9163/client-setup/windows.html</a> and click on "Download" then follow the installation process:

	p
	Set up printing for Windows
	Click the button below to download Mobility Print
	2 Run the Mobility Print installer to install your printers
	When it's time to print, just print like you normally do
TIP	Don't change the name of the installer; it tells Mobility Print where the printers live

• Make sure both MyPrints and MyPrintsColour are ticked then click on "Next":

Setup - Mobility Print Printer	_		×		
Printer selection			<b>1</b>		
			<u> </u>		
Select the printer you want to add to Windows:					
MyPrints [8592FR9006SF002]					
MyPrintsColour [8592FR9006SF002]					
Mahility Drint Drintar, by DaparQut					
Mobility Print Printer Dy Paper Cut					
< Back	Next >	Ca	ncel		

• Enter your DoE email address and password:

Setup - Mobility Print Printer	_		×
Your network login The login details provided by your organisation			
Enter your username and the password below:			
Username:			
a@education.nsw.gov.au			
		,	
Password:			
•••••			
Mobility Print Printer by PaperCut			
	k Novt >	Cance	
< bdu	K Next >	CallCe	9

• Go to Control Panel > Devices and Printers, right-click on MyPrints and select "Set as default printer":

Sa Devices and Printers							
$\leftarrow \rightarrow \checkmark \uparrow$	> Control Panel	> All Control Panel Ite	ms > Devid	ces and Printer	rs		
Add a device	Add a printer	See what's printing	Print serve	r properties	Remove device		
✓ Devices (3)							
DESKTOP-EB6EB V8	Mass Storage Device	e USB Optical Mouse					
✓ Multimedia Device:	s (2)						
		See what's printing					
Archer_VR1600v	Marantz 🗸	Set as default printer					
✓ Printers (6)		Printing preferences					
		Printer properties					
	<u> </u>	Create shortcut					
		Remove device					
	_	Troubleshoot					
Fax	Microso	Properties		Prints	MyPrintsColour	OneNote (Desktop)	
	LO PDF	Document Write	[8592F 02](N	Aobility)	02](Mobility)	(Desktop)	
МуР	Prints [8592FR90	06SF002](Mobility)	State: 🗸 Model: Pa	Default perCut Global	Status: 0 doc PostS	cument(s) in queue	
		Ca	ategory: Pri	inter			

IMPORTANT: If you are printing in black and white ALWAYS select MyPrints, if you select MyPrintsColour you will be charged for colour printing even if the document is in black and white.

## Install printers – Mac

Go to <u>http://8592fr9006sf002:9163/client-setup/macos.html</u> and click on "Download" then open the dmg file:

		Set up printing on your Mac				
		0				
		Click the button below to download Mobility Print				
		0				
		Run the Mobility Print installer to install your printers				
		When it's time to print, just print like you normally do				
		<ul> <li>Don't change the name of the installer; it tells Mobility Print where the printers live</li> <li>If you see this pop-up, enter the username and password provided by your</li> </ul>				
nc-mobility-pri_dmg		<ul> <li>organization. Your username could be different from the one that automatically.</li> </ul>				
Double-click o	<ul> <li>Double-click on the pkg file:</li> </ul>					
		PaperCut Mobility Print Client				
PaperCut Mobility Print Client.pkg						
Follow the installation process:						
● ● ○ 💝 Install						
PaperCut <sup>P</sup> The installation was completed successfully.						
Introduction						
Licence						
Destination Select						
<ul> <li>Installation</li> </ul>	<b>T 1 1 1 1</b>					
	The installation	on was successful.				



 Go to System Preferences > Printers and Scanners then right-click on MyPrints and select "Set default printer":



**IMPORTANT:** If you are printing in black and white ALWAYS select MyPrints, if you select MyPrintsColour you will be charged for colour printing even if the document is in black and white.