

CHERRYBROOK TECHNOLOGY HIGH SCHOOL
Minutes of P&C Executive Meeting

Tuesday 31/7/18

Meeting commenced at 7.40pm

Attendance as per sign in book

Previous minutes were proposed by Michelle Commens and Helen Wrench

Guest Speakers

- Thanks Tim Spencer, Simone Kerr and Mai Nguyen for presenting their experience and photos of the Kokoda trek. What a fabulous learning adventure for all the students and adults who participated.
- Next meeting – **Tuesday 4th September, CTHS library staff will be our guest speakers.**

Principal's report

Staffing

- Interviews for the position of Principal occurred today.
- Minor staffing changes moving into the new semester
 - Kyra White replacing Kate Mclean who is on maternity leave.
 - Wen Chen replacing Qing Tang in LOTE.

Curriculum and Administration

- Annual Executive Conference will take place on the 17 and 18 August. We are still bedding down the agenda, although we will be focussing on the implementation of 21st Century learning tools to encourage deeper learning with Pip Cleaves who works for the DOE in Learning Design. We will also look at current educational trends and spend time planning for future years.
- Staff Development Day – focussed on writing and also Disability Adjustments to learning.
- Staff Development Evening – Monday Week 2 – focussed on implementing learning technologies and then gave all Key Learning Areas time to organise and prepare for the Semester.
- Year 7 reports were posted to the portal last Friday – last cohort for Semester 1.
- **Building program** – Science refurbishment due for handover next Monday. The final completion of the project including the realignment and covering of the basketball courts and associated landscaping works are due by then end of term 3.
- Main staff room has been refurbished in the holidays. Staff are happy with the new arrangements.

- New Leaders induction will take place on Friday. Thanks to Helen for agreeing to be the P&C representative at the elections, also to Rod Cuevas who will represent the P&C at the event and to the P&C itself for supplying the catering.
- YR12 Trial Examinations start next week. Please contact the appropriate staff member if there are any problems.
- The submission dates for HSC practical courses are looming – the NESAs website has the appropriate calendars.
- Preliminary student numbers for 2019 are due to the DOE on Wednesday, at this stage numbers have not fluctuated significantly from this year, although they should decrease slightly due to a 360+ cohort leaving this year.

Welfare

- We are keeping an eye on our Yr12 students as their trials commence.
- Welfare Team have begun to develop a wellbeing continuum which tracks the programs delivered to students across 7-12.

Important Dates

- Leaders Induction - 3 August
- AP4 Examinations Commence – 6 August
- Careers night - 22 August
- International Day – 28 August

Other Matters

- Kokoda trek ran in the holidays – extremely successful trip. Staff, parents and students are to be completed on their accomplishment. Thanks to the organising team of Mr Caccamo and Miss Kerr, also to Mr Clements for organising the PT sessions and practise walks.
- Ski Trip also a fantastic week for students. Thanks to Mr Fisher and team for their organisation of the event. Reminder 20-21 December are student free days and the staff have done 3 out of 4 evenings of development, as a result, the school will be closed on these days.

Alumni

- Erin organised Longen Lan, Vice Captain from 2013, to speak at the 2018/2019 Executive Team Induction ceremony on Friday 3 August.
- P&C representation - Leaders induction this Friday (3/8/18) from 9am – Rod will represent P&C.

Federation sub-committee report:

Tim spoke about running the North West Sydney P&C Group meeting at our school. Starting at 7.30pm on 23/8/18. Tour of our new build, then the normal meeting discussing P&C issues. The local Directors, Educational leadership Jo Marshall,

Emma Kriketos and Dean White have been invited to speak and answer questions. The CTHS P&C will cater for this event.

P&C Federation Office Bearers election was held on 28th July – Tim has been elected as the Vice President of P&C Federation for the next two years. Congratulations Tim.

NESSA Curriculum review occurring over the next 3 months once the terms of reference has been finalised. Parents are encouraged to put forth any ideas or issues with the curriculum during the consultation period.

Community funded school assets. Following extensive consultation with Schools Infrastructure and feedback from over 400 P&Cs across the state, Assets have now introduced a risk-based checklist for schools and P&Cs rather than a cost-based assessment. There is now an option for schools/P&Cs to self-manage lower risk builds.

Canteen

- Good turnover of new food products – such as soups and curries.
- Sales are still down. However, staff are trying to keep costs down. Operating profit is better this time of the year than this time last year.
- Janice shared the CTHS Canteen Safety Briefing Pamphlet and discussed the WHS plan for Canteen – inductions for parents, staff and volunteers.

Funding Report:

- Janice reported a \$3000 profit from the Winter Ball – very successful. Money will go towards buying of future instrument.
- Gav spoke about our fundraiser dinner at Biviano's Italian Restaurant on the 13/11/18. The dinner is to celebrate the new building and educational facilities. Tickets cost \$95.00. We need to sell 80 tickets to break even. Encourage friends etc...put together a table. Silent Actions and donations will occur. Gav will be asking/organising one of the school bands to perform during the evening. We currently have \$12,500 in our Grounds account. Therefore, the proceeds from our dinner will go into this account and towards the upper playground landscaping, which is currently a dirt bowl!

TREASURER'S REPORT:

P&C ACCOUNT BALANCES as at 28th July, 2018

	NAB AUD	St. George AUD	TOTAL Fund AUD
General	173,701.13	5,296.61	178,997.74
Grounds	75,969.89	6,147.35	82,117.24
Building	61,824.28	3,441.88	65,266.16
TOTAL Bank	311, 495.30	14,885.84	326,381.14

Canteen Accounts

	Westpac AUD	
Cash Reserve	17,287.19	
Term Deposit	103,346.43	
Cash Bonus – Long Service Leave	25,512.18	
Cheque Account	107,310.10	
	TOTAL	253,455.90

Meeting closed - 9.30pm

Next meeting – Tuesday 4th September