

## CHERRYBROOK TECHNOLOGY HIGH SCHOOL Minutes of P&C General Meeting Tuesday 2<sup>nd</sup> May 2017

**Attendance as per the book**

**Meeting started – 8.00pm**

**Meeting concluded – 9.10pm**

**Meeting Minutes** were proposed by Helen Wrench and seconded by Michelle Commens.

- Welcome our new job share canteen managers - Minnie and Vicki.
- Thanks Donna for all your hard work as the past canteen manager.
- Rebecca (Head Teacher of CAPA) and Matt Townsend presented Project based HSC subjects. An excellent presentation given to our families; a great insight.
- Parent/industrial mentoring – was raised how we can we further include our immediate community?

**Principal's report, written by Relieving Principal Matt Townsend.**

### Staffing

- Kate McLean – HSIE replacing James Taylor (retired)
- Belinda Eathorne – PDHPE replacing Christina Williams (transfer)
- Terry Craig – General Assistant
- Joanne Ede – Student Health

### Curriculum and Administration

- School Development Day beginning of Term 2
  - Jared Cooney Horvath – back again to further investigate Learning Principles and how to implement them effectively in the classroom.
  - Other sessions focussed on the implementation and implications of LMBR, industrial relations information and planning time for KLAs.
- YR12 examinations have now concluded and will provide parents with some accurate feedback on the performance of their child. For some students, it will be a timely wake up call, for others validation that they are progressing well.
- The Annual School Report is nearing completion and after some teething problems with the DOE software, it will be available in the coming weeks. A huge thank you to Mr Clements for his perseverance working on this task.
- Today the ABC and NESAs visited the school to conduct an interview with Mr D Jones and some Yr9 students ahead of NAPLAN next week. The context of the visit was to try and inform the public about the new minimum standards associated with the HSC. The story should air over the weekend.
- Yr9 / 10 PT night occurred this evening inclusive of a parent meeting explaining the Literacy and Numeracy benchmarks associated with the new HSC.
- A Geography Field Trip to Lady Elliot Island took place over the holidays for the Yr12 class. The trip allowed students to have a first-hand look at the reef and speak with experts working on the island. Thanks to Mr Clements, Mr Caccamo, and Miss Nguyen for taking the time to accompany the students.

### Matters of Community Interest

- The building project is progressing well with the following items completed:
  - Pedestrian hoarding
  - Retaining walls
  - Demolition of change shed.
- The aim is to have the slab poured prior to the July holidays with the project still on schedule.
- As a part of the project we are also investigating placing a roof over the basketball courts. More details to follow in coming meetings.

- The SASS staff are in the final stages of their training for the implementation of LMBR. The cut over for this is in the coming weeks and the “go live” being the 22 May.
- Eddie Woo featured on Australian Story last night and the journalist is to be commended on the journey that we, the viewer was taken on. Additionally, last week Eddie receive the prestigious Alumni Award from Sydney University.

#### Welfare

- Yr7 Sleep Seminar and Study Skills sessions took place on Monday and the feedback from students was positive.

#### Important Dates

- Zone Sport Finals 4 May, year 9 -12.
- NAPLAN 9 -11 May, years 7 and 9.
- YR7 Resilience Program 17 May.
- Yr12 Reports Posted 26 May.
- Yr8 Reports available on Parent Portal 26 May.
- CTHS Athletics Carnival 31 May.
- Parent Sleep seminar in conjunction with Yr7 PT night, 13 June 7pm.

#### Other Matters

- Student Bathrooms were refurbished during the holidays, providing students with better facilities.
- ANZAC Day ceremonies held last week were a sombre and respectful occasion.
- Yr11 Examinations are currently underway and conclude at the end of next week.

#### Alumni

Meeting will be taking place this week with the Alumni community.

**Federation report:** Follow up at next meeting.

#### **Canteen Sub-Committee Report:**

- Positive news regarding the WH&S checklist. Report complete and ready for any audit which may occur in the near future.
- The question was posed when should we address the “action required”
- Immediate actions to take place– mats around wet areas, electrical cables need to fixed.
- Janice will discuss with Matt Fisher will look at the electrics near the vending machine, the power boards – no overload switch’s. She will also discuss the test and tagging of missed items!
- Canteen needs a new display noticeboard for the canteen area to display safety guidelines etc. School has a board for us to use.
- First Aid kit – Red Cross will be researched/sourced by Janice and Helen.
- Hazardous register needs to be updated and placed in the canteen (Janice).
- Helen will be creating a format at induction to collect Working With Children Checks for workers/volunteers.
- Helen will revisit this checklist in June 2017 and ensure actions have taken place. July 2017 another inspection will take place.
- Canteen managers – Vicki Roberts and Mimmie Van Styrp – job share position going well.
- Duty of Care of the PnC to ensure the canteen is managed appropriately.
- [WHS check we agreed, we would have written canteen reports from canteen manager every 3 months.](#)

## TREASURER'S REPORT:

### P&C ACCOUNT BALANCES as at 01<sup>st</sup> May, 2017

	NAB AUD	St. George AUD	TOTAL Fund AUD
General	4,107.93	145,053.66	149,161.59
Grounds	487.49	62,721.87	63,209.36
Building	349.50	290,148.05 *	290,497.55
<b>TOTAL Bank</b>	<b>4,944.92</b>	<b>497,923.58</b>	<b>502,868.50</b>

\* NOTE : St. George Building Fund Balance include a Term Deposit of AUD 240,000- @ 2.2% p.a. maturing on 19th July, 2017

### Canteen Accounts

	Westpac AUD
Cash Reserve	66,937.68
Term Deposit	101,209.86
Cash Bonus – Long Service Leave	24,839.06
Cheque Account	48,085.05
<b>TOTAL</b>	<b>241,071.65</b>

### Other matters

- Cherrybrook Ball in 24/6/17 – see app, newsletter and school website for more information. Last year's ball was a great success and funds go back into the school.

### Other matters from the wider community

- Air conditioning – department has indicated that we must use their quotes. We will place this on hold until the basketball cover is decided.
- School uniform change?? PE uniform – Girls shorts are looking at being altered. Are ties necessary? We spoke about the importance of a professional dress code and how the seniors especially take pride when they receive their red ties supported by the PnC.
- LMBR question – online payments will occur. More information for families to follow.
- Basketball court – will it be plumbed, to avoid flooding. The building project should be covering this, still being investigated. **Meeting closed at 9.30pm**