

**CHERRYBROOK TECHNOLOGY HIGH SCHOOL Minutes of P&C General Meeting  
Tuesday 5<sup>th</sup> September, 2017**

**Attendance as per the book**

**Meeting started – 7.30pm**

**Meeting Minutes** were proposed by Michelle Commens and seconded by Matt Townsend.

No business from previous meeting.

**Guest speaker** – Mrs Jenny Bevan spoke about Welfare initiatives at Cherrybrook. Informative presentation on how the school manages welfare, emotional issues, stress around exam time etc. Many thanks Mrs Bevan.

**Principal's Report**

**Staffing**

- In the process of running a recruitment panel to find a new HT Mathematics. Hopeful of securing an outstanding practitioner.
- Eddie Woo has accepted a position as a Master Teacher, secondment to the DOE to assist in developing the capacity of the State's Mathematics teachers. He will begin T1 2018 for a period of 2 years and maintain a small teaching load at CTHS which is where he will be based.

**Curriculum and Administration**

- YR12 Final Weeks - staff are completing curriculum requirements and revision. Students and parents need to be aware that this is a crucial time to solidify learning. Parents would have been sent a bundle of information regarding the arrangements and costs associated with the activities of the final weeks.
- New invoicing software – we have invested in Schoolbytes – a program which allows for more granular invoicing of students for course materials, excursions and other expenses. Parents should have received an invoice from CTHS last week. The link to make a payment then redirects users to a prepopulated list where a payment can be made.
- Building program – second major section of the first floor is being poured late this week, with the final stage prior to the end of the term. There will be some disruption to local traffic on these days. We have signed off on the reorientation of the courts, and also for a cover to be constructed over courts.
- NEW HSC 2018 – For Yr11 Students in 2018 there are some structural changes to the HSC. All KLAs are developing tasks in line with these new protocols. There will be less formal assessment tasks as a result of these changes.
- YR12 Reports are being compiled by staff at the moment. Students will receive these in their folios at the Graduation assembly.
- HSC Examinations for Music will conclude tomorrow, the final of its kind as we lead into the HSC period next term.

- NAPLAN Online testing will be trialled next week for all year 7 and 9 students. They will complete two short tests to test the infrastructure of the network in preparation for the tests going online in 2018. The students will not receive any feedback from the testing.

### **Welfare**

- We are keeping an eye on our Yr12 students in the lead up to the HSC. Also, our Yr11 group who are currently sitting their final Preliminary Tasks are also being monitored closely.
- BStreetsmart Road and Youth Trauma Forum – yr10 students had the opportunity to attend the road safety forum.
- Cull Peer Support Leaders applications prior to training to take place soon. Peer support program currently being revised to make the content more appropriate to our students.

### **Important Dates**

- 20 September Yr12 Picnic at Fagan Park.
- 21 September Yr12 Graduation at CTHS MPC.
- 22 September Yr12 Formal
- International Day – now on 11 October (moved due to HSC Examinations)

### **Other Matters**

- Reminder 18-19 December, are student free days and the staff have done 3 out of 4 evenings of development, as a result these two days the school will be closed.

### **Alumni**

- Approx. 700 members are on LinkedIn; our data base is growing nicely for networking.
- 2018 – Captains gathering – date to follow. Gary and Brett will confirm date for Feb/March 2018. P and C will contribute \$500.00 towards this gathering.

### **Building Program Update**

- Progressing well. Second major section of the first floor is being poured late this week, with the final stage prior to the end of the term. There will be some disruption to local traffic on these days. We have signed off on the reorientation of the courts, and also for a cover to be constructed over courts.

**Federation report** – Nothing to report tonight, discussion will occur next meeting (October 2017).

## TREASURER'S REPORT:

### **P&C ACCOUNT BALANCES as at 31<sup>st</sup> August, 2017**

	<b>NAB AUD</b>	<b>St. George AUD</b>		<b>TOTAL Fund AUD</b>
General	28,929.78	149,336.30	*	178,266.08
Grounds	201.53	67,867.18		68,068.71
Building	620.00	309,010.80	**	309,630.80
<b>TOTAL Bank</b>	<b>29,751.31</b>	<b>426,214.28</b>		<b>555,965.59</b>

**NOTE :** \* St George General Fund include a Term deposit of AUD 100,000- @2.2% p.a. maturing on 21-10-2017

\*\* St. George Building Fund Balance include a Term Deposit of AUD 300,000- @ 2.4% p.a. maturing on 19th Feb, 2018

### **Canteen Accounts**

	<b>Westpac AUD</b>
Cash Reserve	67,075.31
Term Deposit	102,283.63
Cash Bonus – Long Service Leave	24,928.49
Cheque Account	70,651.27
<b>TOTAL</b>	<b>264,938.70</b>

## **Other business**

- Rod approached the PnC about fund raising initiatives and other ways we can generate funds and ideas. Our parent body is more than welcome to come forth with their ideas.
- Canteen – running smoothly. Handed over Food Premises Certificate to Vicki.
- Kate Salmon spoke to the committee regarding the YMCA initiative to help reduce stress for our year 12 students; Exercise! Any year 12 student in the state has free access to any of the YMCA gyms. This is excellent for students tap into. Kate will pass on information to Mrs Bevan and she will place into the school's Network. Thanks Mrs Salmon and Epping YMCA.
- Question from parent body - NAPLAN discussion – most probably will be online as from next year.
- Question from parent body re BYO device – What are other schools like with this area? We have had no issues with Cherrybrook students bringing their own device.
- Rod congratulated and recognised our last PnC members and executives for the money that has paid for the basketball courts.

**Meeting closed – 8.45pm**