



# Cherrybrook Technology High School Parents and Citizens Association

## GENERAL MEETING MINUTES

Tuesday 7<sup>th</sup> May 2024  
Staff Common Room

Meeting opened at 7.40pm

### Attendance:

As per sign on book

### 1. Welcome: Vidit Shankar

**Apologies:** Sue Sivam-Raja, Lyndal Moir, Dina Hayes

### 2. Guest Speaker – Computing / IT

New syllabus implementation includes:

- Stage 5 Computing Technology
- Stage 6 Software Engineering
- Stage 6 Enterprise Computing

Challenges in this subject

- staff professional development - very new content
- resourcing limited, eg. textbooks
- accessing NESA and DoE guidelines
- maintaining motivation of students
- learning continuum of electives

Impact of AI on education - focus on generative AI (producing something)

there is the potential for AI to have a huge impact on education and the teachers are focussed on looking at the positives and negatives of this impact

how do the teachers tell the difference between an AI generated piece of work v own work - it's getting harder and harder. Using Turnitin plagiarism detection software but even that's not working. So the focus is on the learning behaviour.

Q from Marcus: is there education on the basics, ie. Microsoft office.

A: yes in year 7 only

Q from parent: are there additional channels to extend gifted students (in year 8)?

A: yes there are a variety of additional channels including computing club (Tues lunchtime); electives in year 9 & 10, competitions; there is also a focus from the teachers on how to extend these children further. More to come.

3. **Adoption of previous minutes:**  
March minutes – adopted by Olivia Wilson  
2024 AGM minutes adopted by Daniel Allbutt

4. **Business Arising from Previous Minutes:**

5. **Correspondence In and Out:**  
Emails: Sue , Lyndal and Dina - apologies

6. **Principal's report: - Presented by Matt Townsend**

Staffing

- HT Admin is in the process of being filled.
- Librarian – Hale Cosar, successful candidate via merit.
- Maths – Xinyu Yu permanent appointment to replace Ronald Li
- HSIE – Mark Batten starts week 4, replacing Sarah Kim.
- Science – Lawkwinder Kaur, temp for the remainder of the year.

Curriculum and Administration

- SDD T2 focused on Curriculum implementation. Staff completed 3 modules: EALD, HSC Strategy, and 1 KLA-based session.
- Individual KLAs are working on new curriculum at differing stages, depending on timelines.
- Year 11 Camp to Jindabyne was very successful. Students and staff found the week to be tiring and enjoyable.
- The AP1 period is underway, and unwell students must follow the processes outlined to parents. If there are issues, contact the school.
- Continuing our focus on student attendance, as per DoE priorities.
- Year 9 PT nights commencing this evening, with Yr10 next week. These will be held online using Teams.
- Yr8 PT in Week 8 – information to be circulated shortly to parents.
- 2024 Student Leader process - cull 3 June, 18 June speeches, and induction assembly term 3, 2 Aug.
- SuperMegaHappyWeek – week 5 SRC is planning some fantastic events.

Infrastructure

- The landscaping Project is due to be completed and signed off, but the weather has delayed it, will now occur on Monday 13 May.
- The sustainability team was in today for a start-up meeting. They are installing batteries to capture more power to retain. This will make the school a VPP—Virtual Power Plant, an Ausgrid trial to provide cleaner, more reliable power.
- Technology car park demountables are still waiting to be removed. No set date at this time, sometime this term.
- Line, vision, and handball court marking occurred throughout the holiday break.
- New fencing has been installed around J Block.
- G block extension was declined, meaning one science demountable will stay near Ag.

## Important Dates

- Yr12 Reports – 24 May
- Yr10 PT nights – 14/15 May
- SuperMegaHappyWeek – 27/31 May
- 2025 Leader Cull – 3 June
- Speeches – 18 June.
- NEW date P&C meeting – 19 June

## 7. Treasurer's Report: - Anne Caboche: (reports attached)

### Banking/Treasurer

- Rebecca, Tyson and Anne have now be added as authorised signatories on all accounts
- Canteen account surplus to be transferred to a new term deposit account – 250k?
- Existing building fund term deposit account extended to 2 Apr 2025 at 4.79%

### MYOB

- Anne and myself met with Mike Morris.
- Mike has sent his proposal for scope of works

### Bendigo grant for STEM building

- 50k received on 5 April
- Balance of 35k has been applied for
- STEM equipment could not be purchased, due to unavailability. Purchases to be re-considered, including alternative equipment

## 8. Canteen Report:

- 2 x managers in place now, working 5 day fortnights
- Debit card for Smita to be set-up
- 2 x new canteen assistants hired, so that there is a reserve list if regulars are not able to turn up
- Bendigo have advised that daily cash pick-ups can't be done due to the amounts involved and implications for insurance. They can pick up large amounts of coins though.
  - Canteen managers will have to deposit daily takings at Auspost Cherrybrook
    - Currently, Irlene goes to Galston once a week to deposit the week's takings

## 9. Alumni report:

- The new career's advisor at CTHS (Jen) was grateful for the offer to contribute to the Alumni committee. Her initial priority is to focus on current students and when time permits for her to lean more into Alumni related opportunities. The committee will liaise with Jen via Brett in the short term.
- We have continued to reach out to alumni - current cohorts are not as responsive to the opportunity of a reunion. We will revise our outreach and continue to try for the coming months. At this stage no alumni cohort is looking for a reunion this year

- Comms will continue to ramp up with the addition of Anujan Mahesan to the committee
- The committee will continue to look for additional alumni to support some of the vacant committee portfolios. Any leads are welcome.
- The next school alumni involvement is the student leader selection process in June / July

#### **10. General Business:**

Lyndal Moir: (email message) - I'd like to say that the Year 7 parent teacher interviews run face to face in the MPC was very successful from my perspective and I really appreciated the opportunity to get them all done in one night. Very smooth compared to my experience online last year.

#### Student Exec

- A P&C rep is requested to be on the panel to elect student representatives
- 1 x day in week 6 (for culling of about 60 applications), and the evening of June 18 (to hear speeches and ask questions from 3.30pm) are dates requiring attendance

#### Next P&C meeting

- Clashes with Student rep selection
- Matt T to advise of alternative date

#### Volunteers function

- Last year, we discussed trialling an evening function for volunteers
- The school calendar still lists a lunch in July
- We will aim to have the function in the last 4 weeks of Term 4, commencing around 7pm

It is expected that more volunteers will be able to attend in the evening

Meeting closed at

**Next meeting:** - Wednesday 19th June 2024