

CHERRYBROOK TECHNOLOGY HIGH SCHOOL
MINUTES OF P&C GENERAL MEETING
Tuesday 9th June 2015

Meeting commenced at 20.00 hours.

PRESENT: Stephen Phillips, Jennifer Bevan, Janice Marshall, Tim Spencer, AJ Kumar, Rod Cuevas, AJ Kumar, Latha Sudhir, Gavin Poole, Alyse Collins, Liz Groves and Shanthi Vijayakumar

APOLOGIES: Aartee Saki, Gary Johnson and Alka Mahajan

MINUTES FROM PREVIOUS MEETING:

The previous meeting minutes proposed by Tim Spencer seconded by AJ Kumar.

STEM PROJECT PRESENTATION:

Staff members from the STEM Project Team as guest speakers presented a summary of the students' findings and recommendations for improving the state of the top playground. STEM presentation included the students findings on their current project investigating future options to improve the state of the top playground area. The STEM (Science, Technology, Engineering and Mathematics) project embodies the connections between scientific inquiries, mathematical problem solving and design innovation, in a way which reflects real world engineering challenges. CTHS is the proud school to be a pilot school for this initiative in what has been described by Australia's Chief Scientist, Professor Ian Chubb, as unequivocally Australia's future.

Stephen congratulated the STEM project team and the staff on the excellent quality of the work on display and the professional way it was presented.

BUSINESS ARISING FROM PREVIOUS MINUTES:

• **P&C Federation news.**

- ✓ Tim mentioned that the forum on Wednesday 20th May night, was a great success. A lot of constructive and positive feedbacks have been received on this. Parents from all over the Hills and Northern Sydney were present.
- ✓ 32 forums are expected to be organised. This forum was being assessed/rated and the next forum will not have any assessment.
- ✓ Tim thanked Leslie Llewelyn for organising the food for the Parent and Community engagement forum. The standard of catering arrangements by Leslie was fabulous job and all the participants enjoyed the food.
- ✓ Tim also mentioned that a board meeting focusing on the 'Federation website' is going to be held during the next week.

• **Fundraising**

(1) Gav presented the summary of the results of the online survey to the committee. We received an excellent response from 285 families representing 394 students. Gav thanked the parents who responded to the online survey. The survey results convey the personal behaviours of families which is a solid evidence on their purchasing habits for the school related supplies. It is now quite easy to work out the corresponding conclusion. Stephen mentioned that the survey results will be used for deciding further fund raising options.

(2) Rod mentioned the 'Markets' would be on a Saturday afternoon (except the 4th Saturday of every month as school does not hold any activity at school) and the date is yet to be finalised.

AJ provided the following update on the **Alumni project**.

The CTHS Alumni Working group met on Saturday 9th May (11AM Conference Room at our school). They agreed to move forward in helping the school, making presentations, mentoring children, assisting in work experience placements and professional and social networking amongst the alumni community (low priority). Their next meeting will be on 25th July and 31st of March 2016. A questionnaire will be completed by the Alumni sub-committee Working group initially by 9th May. This will then be opened to other alumni members. Their response will be used to build a data base on information on our alumni which could be used later date to choose speakers, mentors for the benefit of the students.

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CORRESPONDENCE: None

Curriculum and Administration

- Apologies from Gary Johnson who is attending the state SPC conference.
- Parent / teacher nights for all stages have now taken place and judging from the feedback seem to have been a great success, particularly the online booking system.
- The new school leadership team is in the process of being selected. Culling of CVs has occurred and the final presentation and interviews will take place in the near future. There were many, many applicants and the quality of the students is absolutely outstanding. Pleasingly, the number of boys making application has risen dramatically this year.
- Construction of 2 new shelters for students will commence in the near future. These will be the small shelters with the built in table and chairs. One will be located in the upper playground and one in the lower playground.
- Boom gates for the front and rear car parks will soon be installed. This step has become necessary for student safety following some very close calls and some very abusive members of the public, particularly some parents who drop their children at the OOSSH.
- Presentation assemblies and awards have recently been closely evaluated. Consequently, there will be some minor but significant changes. Chief amongst these will be the movement of the end of year day assembly for Year 11 to early in Term 4. Presentation night will see a slight increase in the number of academic awards with a far more equitable spread of awards across the KLAs. Book vouchers will be replaced with i-tune cards and greater gravity will be given to the major awards. We will be seeking parent feedback on all assemblies later this year.
- STEM – progress in Stage 5 has been excellent as evidenced by this evening's presentation. We are now working on introducing a Stage 4 class.

Welfare

- A number of special welfare programs have been run over the past few weeks in order to assist our students. These include a Year 7 resilience program led by our Year 11 students. My Thanks to Mr Hind for his organisation of these initiatives.
- The students by and large enjoyed a fabulous week last week with a whole range of exciting activities led by our outgoing leadership team. Pleasingly, all students were engaged and participated in a most positive manner

Important dates

- Sydney North Cross country Thursday 11 June
- Senior executive election speeches on Tuesday afternoon 16 June.
- Volunteers lunch 17 June
- Final day Term 2 Friday 26 June
- School Development Day Monday 13 July-Staff only
- Students return Tuesday 14 July

Other matters

- Year 11 & 12 High Achievers morning teas have been very successful
- At this stage we have offered places to approximately 290 students for Year 7 in 2016. This is a slight decrease than at the same time last year. The school has been inundated by appeals from the huge number of students who were ruled ineligible for placement.
- Payment of fees thus far has been very good. Thank you to all who have contributed and encouraged others to contribute.

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- Due to a very slight dip in our numbers it appears we will lose one HT position in 2016. Individuals will not be affected as a retirement (to be discussed at a later date) will absorb the loss. The duties of this HT position will be redistributed amongst other staff.

Treasurer's report:

Liz presented the P&C account balance as on 8th June 2015

	NAB	ST GEORGE	TOTAL
General	\$713.99	\$134,962.79	\$135,676.78
Grounds	\$252.83	\$36,942.05	\$37,194.88
Building	\$250.00	\$167,728.42**	\$167,978.42

** 120,000 of this is in six month term deposit

A net profit of from January 2015 to May 2015 was \$75,206.12.

Signatory Changes for the P&C National Australia Bank Accounts (BSB 082-155)

Stephen mentioned that few signatory changes are being proposed by the executive committee. After the finalisation it will be communicated in the general meeting.

ACNC update:

We are up to date with the Australian Charities and Not-For-Profit Commission (ACNC) as Liz has submitted the required annual information details for 2014 and all the other required information. **Liz confirmed that CTHS P&C is complying with the current requirements of ACNC at this point of time.**

Canteen Accounts (Westpac):

Savings: \$65,608.76

Transaction: \$194,557.13

Stephen mentioned that we will put the long service leave liabilities amount into a separate bank account. We will also make an appropriate approved calculation of what will be the amount for ongoing bills and payments and for reasonable repairs and shift rest of the money into P&C bank accounts.

Canteen Reports:

Stephen reported the following:

1. We need to buy a new Bain-marie as one of the two available Bain Marie keeps burning its sockets.
2. Canteen Helpers and School Volunteers' Lunch was scheduled to be on 3rd June 2015.

ANY OTHER BUSINESS: None.

Stephen thanked all the parents for attending the meeting. Meeting closed at 21.30 hours.

NEXT MEETING: To take place in the Staff room, on Tuesday 28th July 2015 at 8.00 pm.